Georgia Northwestern Technical College
Competitive Admissions Information for Students Seeking
an Allied Health or Health Technologies Career

Items to complete for competitive admissions eligibility:

1. Make formal application to Georgia Northwestern Technical College and become accepted into the College.

2. Have transcripts from other colleges attended sent to and reviewed by the Registrar's Office of Georgia Northwestern Technical College.

3. Make an appointment and meet with your program advisor to determine an individual advisement plan to help you achieve your career goal. This is one of the MOST important steps to assist you with meeting your academic goals. Do not ignore or skip this step in the process.

4. Successfully complete all pre-occupational courses within their time duration.

5. Meet any other criteria that may be program specific, such as, attending a specific program information meeting and/or the competitive admission-testing exam. Your program advisor can assist with the knowledge of those items.

6. Complete an eligibility request form during your last term of pre-occupational courses and submit this form to the Medical Administration Office prior to the last class day of that same term. This form will be reviewed only after grades have been posted to banner web for that same semester.

7. Receive a letter from Medical Administration at the beginning of the term following submission of your "Eligibility Request Form." This letter will detail your qualification concerning the Competitive Admission Testing Exam required by your selected program.

8. Take the required action according to the instructions on your individual letter. If your letter gives details concerning scheduling the competitive admission-testing exam, you must follow the instructions to schedule and take the exam. If your letter discloses a discrepancy, you will need to clear the discrepancy and file a new request after taking whatever action was needed.

9. Receive a letter after the competitive admission-testing exam concerning your placement into the competitive pool of your career choice.

10. Await a letter of acceptance into your program of choice. Letters of acceptance are normally mailed about mid-term prior to the term used for admittance for your program. Due to the expense involved, we do not mail letters to the students not accepted. Medical Administration will not discuss individual standings in the pool at any time. Please understand that most diploma and degree programs for health technologies and allied health are competitive and there is never a guarantee of being chosen for your career choice. We do wish you the very best in the competitive process!

11. Keep all financial aid documentation current at all times while in the competitive pool. This may require action on your part and you must contact financial aid to make the determination of any documentation required of you.

12. While in the competitive pool, make plans which will enable you to enter the program of your choice if selected. This may involve planning for monetary support, employment modification and personal obligations such as childcare, transportation, etc. Also, if you feel you might have any background and/or substance abuse issues, we advise you to discuss those privately with the Dean of Nursing and Health Technologies as soon as possible.

Timeline of Deadlines (Semester)

Competitive Admission Programs offered on the following campuses:
Floyd County Campus (FCC), Gordon County Campus (GCC)
and Walker County Campus (WCC)

Program Type	Pre-Occs must be complete by end of	Assessment and Testing Term	Semester students may compete to enter program
Dental Assisting Diploma (GCC)	Pre-occs must be complete by end of: Spring	Assessment and Testing Term: Summer	Semester students may compete to enter program: Fall
Diagnostic Medical Sonography Associate Degree (FCC)	Pre-occs must be complete by end of: Spring	Assessment and Testing Term: Summer	Semester students may compete to enter program: Fall
Adult Echocardiography Associate Degree (FCC)	Pre-occs must be complete by end of: Spring	Assessment and Testing Term: Summer	Semester students may compete to enter program: Fall
Health Information Management Technology Diploma and Associate Degree (WCC) (enters 2 times per year)	Pre-occs must be complete by end of: Spring or Summer	Assessment and Testing Term: Summer or Fall	Semester students may compete to enter program: Fall or Spring
Human Lactation Diploma and Certificate	Program no longer offered	Program no longer offered	Program no longer offered
Radiologic Technology Associate Degree (FCC)	Pre-occs must be complete by end of: Spring	Assessment and Testing Term: Summer	Semester students may compete to enter program: Fall
Respiratory Care Associate Degree (FCC)	Pre-occs must be complete by end of: Summer	Assessment and Testing Term: Fall	Semester students may compete to enter program: Spring
Surgical Technology Diploma and Associate Degree (WCC)	Pre-occs must be complete by end of: Summer	Assessment and Testing Term: Fall	Semester students may compete to enter program: Spring
Vascular Technology Associate Degree (FCC)	Pre-occs must be complete by end of: Spring	Assessment and Testing Term: Summer	Semester students may compete to enter program: Fall

Note: Please make certain to speak to the advisor for that program on the respective campus.

Timeline of Deadlines (Semester)

Non-Competitive Admission Programs offered on the following campuses:
Catoosa County Campus (CCC), Floyd County Campus (FCC), Gordon County Campus (GCC),
Walker County Campus (WCC), and Whitfield Murray Campus (WMC)

Program Type	Pre-Occs must be complete by end of	Assessment and Testing Term	Semester students may compete to enter program
Central Sterile Supply Processing Certificate (WCC)	Pre-Occs not required to be completed prior to program entry	No testing required	Semester students may enter program from program's wait list: Fall or Spring
EMT Certificates: EMT Basic, Advanced EMT and Pre-Hospital EMS Operations (WMC, FCC, GCC)	Pre-Occs: NA	Assessment Term: Summer or Fall	Semester students may enter program from program's wait list: Fall or Spring
EMS Professions Diploma (WMC, FCC, GCC)	Pre-Occs not required to be completed prior to program entry	Assessment Term: Summer or Fall	Semester students may enter program from program's wait list: Fall or Spring
Mammography Certificate (FCC)	Pre-Occs: Registered with the ARRT as a radiographer (RT)R	Assessment Term: Summer or Fall	Semester students may enter program from program's wait list: Spring
Medical Assisting Diploma and Associate Degree (FCC, WCC) (enters 2 times per year)	Pre-occs must be complete by end of: Spring or Summer	Assessment Term: Summer or Fall	Semester students may enter program from program's wait list: Fall or Spring
Paramedic Diploma and Associate Degree (GCC)	Pre-occs must be complete by end of: Fall	No testing required	Semester students may enter program from program's wait list: Summer
Patient Care Assisting/ Accelerated CNA Certificate (GCC, FCC)	Pre-Occs not required to be completed prior to program entry	No testing required	Semester students may enter program: Fall, Spring, or Summer
Pediatric Echocardiography Certificate (FCC)	Pre-Occs: Registered Adult Sonographer (CCI or ARDMS)	No testing required	Semester students may enter program from program's wait list: Spring
Phlebotomy Certificate (FCC, WCC) (enters 2 times per year)	Pre-occs must be complete by end of: Spring or Summer	Assessment Term: Summer or Fall	Semester students may enter program from program's wait list: Fall or Spring
Health Care Assistant Certificate (Phlebotomy) (FCC, WCC)	Pre-occs must be complete by end of: Spring or Summer	Assessment Term: Summer or Fall	Semester students may enter program from program's wait list: Fall or Spring

Note: Please make certain to speak to the advisor for that program on the respective campus.

Competitive Process for Health Programs

Note! Not all health programs use competitive admission; some use a wait list format. See your advisor for more information for your particular program.

The Competitive Admissions Process does **not guarantee** that you will be accepted into your program of choice. You will compete based on your GPA in the pre-occupational classes (which will count for 65% of your total score and your score on the HESI Examination (which will count for 35% of your total score). You will be ranked in order by your total score.

1. Students will enter GNTC through the regular admissions process. Student must provide official transcript for regular diploma from an accredited high school or official proof of GED completion or accepted transfer credit of at least 30 credit hours.

2. Students will enroll in and complete all pre-occupational courses with a grade of "C" or better. Courses must be completed within their time duration allowed per GNTC policy. For students seeking Surgical Technology, they must also achieve a minimum overall GPA of 3.0 in the pre-occupational courses.

3. Students for many programs of study will need to have attended a program information meeting and be able to submit the document of proof of attendance supplied during the information meeting. (See Advisor)

4. Students will submit an Eligibility Pool Request Form during the semester in which they will complete the pre-occupational courses. Students can apply to be in the eligibility pool for only one program at a time.

5. Medical Administration will verify that the student has completed **all** pre-occupational courses with "C" or better and that the classes are within the course duration limits. Medical Administration will also verify surgical technology students have met the overall minimum 3.0 GPA in their pre-occupational courses. For those whose file is complete Medical Administration will calculate GPA. Students will be notified by regular postal mail delivery that they fit one of the following categories:

   • The student is eligible to take the HESI Exam and may schedule a date to take it with the appropriate GNTC testing center. Eligible students must schedule the exam by following the directions on their individual notification letter. The exam will be administered at the Testing Center on the Floyd County Campus or Walker County Campus of GNTC.

   • Review of the transcript has revealed that the student has **not** completed all entry requirements and will be notified which steps are incomplete and what they must do to resolve the problem. It may be necessary to file a new eligibility request when the discrepancy has been resolved.

6. The GNTC Testing Center will deliver completed HESI results to Medical Administration.

7. Medical Administration will "rank" the students, using their combined HESI and GPA, in graduated order by their total score from highest to lowest and place those students into the Eligibility Pool of their desired program.

8. Each Program Director will provide Medical Administration with the number of students they can accept into their program in their entry semester. The staff of Medical Administration will email Program Entry Packets to a number of students identifying them as entrants and informing them that they may enter the program subject to completion of all required documents. Entry Packets will also be sent to a set number of students identifying them as alternates for program entry should a selected entrant not be able to begin the program. All Program Entry Packets will contain a cover letter with directions about how and when to complete the enclosed documents. The packet will also contain an Intent to Enroll form to be returned to Medical Administration stating whether the entrant, or alternate, intends to accept or decline their entry. **Note!** Entrants, or alternates, who decline are not guaranteed entrance in the next class but will be placed back into the eligibility pool and must compete for space in the next class.

9. The cover letter in the Program Entry Packet will also include a date for a **mandatory** Program Orientation that they must attend. At this orientation, students will submit the required fees and/or documents as stated in the Program Entry Packet. Students will further be informed at that time of other program requirements that may need to be completed.

10. Failure to complete and return any portion of the Program Entry Packet by the deadline will result in that student's name being removed from the class roster and being replaced by an alternate who has completed their packet.

11. Upon completion of the Program Entry Packet, the entrant or alternate will be registered for their chosen program.

12. Students may change their desired "Program of Study" only once per calendar year.

13. If you have further questions concerning competitive admission, please contact your program advisor.

Floyd Campus-Health Administration Office in Building "H"**:**
Allison Patnode, MM
Dean of Nursing & Health Technologies
Phone: 706-295-6881

Jill Baker, Program Assistant
Health Technologies Programs
Phone: 706-295-6966

Katie Hall, Program Assistant
Health Technologies Programs
Phone: 706-295-6882

Walker Campus Office:
Fran Shugars, Program Assistant
Allied Health Technologies
Dr. Ray Brooks Building, 1st Floor, Room 6112
Phone: 706-764-3520

Criminal Background Results:

Each student in Nursing, Allied Health, and Health Technologies must have a criminal background check done by an approved agency. Students may contact the Health Technologies Division administration staff (Floyd County Campus) at 706-295-6966 or 706-295-6882, Nursing Division administration staff (Floyd & Walker Campus) 706-764-3851 or the Allied Health Technologies Division administration staff (Walker County Campus) at 706-764-3520. Once the approved background check has been completed, any questionable results will be reviewed by the clinical affiliates at which the students would be performing their clinical practicum. If the clinical affiliates cannot allow a student to participate at their sites due to the results of the criminal background check, the program faculty will make an effort to place the student at another clinical affiliate. If the faculty is unable to find a clinical affiliate that will allow the student to participate in clinical practicum at their sites, the student will not be able to enter or complete the Nursing, Allied Health and Health Technologies program.

Note: Some Nursing, Allied Health and Health Technology programs have additional requirements, such as additional course completion, additional test scores, or state licensure prerequisites. Please refer to the specific program description for more detailed information. In addition, some clinical affiliates may require a specific background vendor and/or drug testing in order to attend clinical at that institution.

Competitive Admissions Criteria Matrix

Criteria	Multiply by 1	Multiply by 2	Add 10%
Only those courses that are program required pre-occupational courses will be utilized in calculating competitive GPA GPA multiplied by a factor of yield 65% of final score For HIMT GPA multiplied by a factor to yield 50% of final score	Multiply by 1: PSYC1010, PSYC1101, SPCH1101, SOCI1101, HUMN1101, or equivalent of any of the above courses	Multiply by 2: Any Allied Health Science: ALHS1011, ALHS1030, ALHS1040, ALHS1060, ALHS1090 or equivalent classes. English: ENGL1010, ENGL1012, ENGL1101, or equivalent courses Mathematics: MATH1012, MATH1013, MATH1111, MATH1127, or equivalent courses Sciences: BIOL2113, BIOL2114, BIOL2117, CHEM1111, PHYS1110, or equivalent courses	An additional 10% for equitable degree level courses if substituted for required diploma level courses
HESI total score will be multiplied by a factor of yield 35% of final score For HIMT PSB Academic Aptitude score will be multiplied by a factor of yield 50% of final score	NA	NA	NA

For additional information regarding competitive admissions for Allied Health or Health Technologies programs contact the following Program Assistant for the respective campuses:

Floyd, Gordon & Polk Campuses
Jill Baker, Health Technologies
Phone: 706-295-6966

Catoosa, Walker & Whitfield Murray Campuses
Fran Shugars, Allied Health Technologies
Dr. Ray Brooks Building, 1st Floor, Room 6112
Phone: 706-764-3520

GNTC's Summary of Student Pre-Clinical Health Requirement Items

Each student entering a health program must provide official written verification from the healthcare facility for the tests, titers (lab reports), and immunizations listed below:

Document of proof must include **all steps**, identify the health facility and signed by an authorized representative providing the service. Specific details will follow in a complete Student Clinical Health Packet. Distribution of Health Packets will vary depending on your program. Requirements may be changed by the clinical facilities without notice! Slight variations may exist between clinical sites. Clinical sites could have additional requirements that are not on this list. Students must follow clinical facility requirements to obtain clinical placement.

Tuberculin Skin Test (2 individual PPD tests, one must be scheduled within 30 days prior to entering program) TB Skin test required yearly.
   a) two-step PPD test or T-SPOT (within 30 days to program entry)
   b) positive skin test, must be followed by a negative X-Ray reading
   c) Negative X-ray report (only if positive reading is determined) All positive readings will be reported to the local Health Department by your healthcare provider.

Measles, Mumps and Rubella (Series of two) (A history of the disease is not acceptable)
   a) proof of two MMR vaccines or…
   b) titer proving immunity to all, (Measles, Mumps and Rubella results must be listed on titer report!)

Varicella (Series of two) "Chickenpox" (A history of the disease is not acceptable)
   a) proof of two vaccines or…
   b) varicella titer indicating immunity

Hepatitis B (Series of three) (Hepatitis B form must be completed and returned with all options)
   a) proof of three vaccines (in process) and (c*) or…
   b) titer report confirming presence of antibodies/immunity and (c*)
   c) Decline Hepatitis B Vaccinations
      *Hepatitis B Declaration Form signed appropriately indicating choice, must be submitted with items (a) or (b)

Coronavirus (COVID-19) Declaration Form (COVID-19 form must be completed and returned)

Tdap - Required if your Tetanus (TD) will be over 5 years old, Tdap is preferred for Health-Care Facilities.

Flu Vaccine - Documentation for students entering program November through March

Note: Costs may vary by program, test, or medical services necessary in meeting the student clinical health packet requirements. You are advised to check with your service provider for exact costs.

Additional health fees or information may include:
Some requirements will be specific to your program

For details check with your program of choice before proceeding with the following:

Background Report and Drug Screen for the following campuses:

Allied Health & Health Technologies Programs:
($72.95 – CCC, FCC, GCC & WCC) Advantage Students approved source only; details will be given in the orientation or acceptance material. Do not submit a request until you are given specific requirement details.

BLS/ACLS Certification ($15) – Check exact costs and requirements with your specific program! Fee may vary depending on whether it is a clinical requirement only or included in the class curriculum. The card must note a current date for the entire length of the program. Details will be discussed at orientation. Check with your specific program on the exact costs. (ACLS Certification $15 for Respiratory Therapy and Paramedic Programs only)

TCPS Orientation/Quiz ($25.00) – Completion of student orientation quiz through approved source. Details will be given in the program orientation. Clinical facilities may require additional orientation requirements which may require additional fees.

Liability Insurance:
Health Programs Requiring Clinical (Level 1) - $15.00
AEMT and Paramedic Liability Insurance (Level II) - $51.00

Please note that all costs are subject to change without prior notice.

For additional information regarding program pre-clinical health requirements contact:

Floyd, Gordon & Polk Campuses
Katie Hall, Health Technologies
Floyd Campus, "H" Building
Phone: 706-295-6882

Catoosa, Walker & Whitfield Murray Campuses
Fran Shugars, Allied Health Technologies
Walker Campus, Dr. Ray Brooks Building, 1st Floor, Room 6112
Phone: 706-764-3520

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